

WHAT IS CLAIMED IS:

1. A scanner comprising:

a platen supported by a housing, said platen adapted to abut a media to be scanned;

and

a document cover adapted to sandwich said media against said platen, said document

cover hinged to said housing by at least one first hinge, said document cover comprising:

a base portion having a closed position and at lest one open position; and

a flap portion independently hinged to said base portion by at least one second hinge, said flap portion adapted to open to enable insertion of said media onto said platen while said base portion is in said closed position.

2. The scanner of claim 1 further comprising a media receptive slot defined between said document cover base portion and said housing, wherein said slot is revealed when said flap portion is opened.

3. The scanner of claim 2 wherein said document cover base portion further comprises at least one guide that directs said media, inserted through said slot, onto said platen.

4. The scanner of claim 3 wherein said guides align said media on said platen in a proper position for scanning.

5. The scanner of claim 3 wherein said document cover base portion further comprises at least one stop disposed generally perpendicular to said guides, said stop blocking insertion of said media in a proper position for scanning of said media.

6. The scanner of claim 3 wherein two of said guides are disposed spaced apart and generally parallel.

7. The scanner of claim 3 wherein said guides abut an upper surface of said housing, spacing said document cover apart from said platen defining said slot.

8. The scanner of claim 3 wherein two of said guides define sides of said slot.

9. The scanner of claim 1 wherein said flap portion comprises a first snap closure portion and said document cover base portion comprises a second snap closure portion, said snap closure portions cooperatively retaining said flap in a closed position, facilitating use of said document cover as a unit.

10. The scanner of claim 1 wherein said flap portion is generally triangular.

11. The scanner of claim 1 further comprising directional icons indicating correct orientation of said media for scanning.

12. A method for scanning a media, said method comprising the steps of:
providing a flatbed scanner comprising a platen supported by a housing;
mounting a hinged document cover selectively disposed over said platen to said
housing, said cover comprising a base portion hinged to said housing and a flap portion
independently hinged to said base portion;
opening said flap to reveal a media receptive slot defined between said base portion of
said cover and said housing;
inserting a media to be scanned into said slot onto said platen;
closing said flap; and
initiating an electronic image scan of said media.

13. The method of claim 12 wherein said inserting step further comprises the step
of:
guiding said media onto said platen, aligned for scanning.

14. The method of claim 13 wherein said guiding step further comprises the step
of:
stopping insertion of said media on said platen, aligned for scanning.

15. The method of claim 12 wherein said opening step includes snapping said flap
open.

16. The method of claim 12 wherein said closing step includes snapping said flap
closed.

17. The method of claim 12 wherein said mounting step includes removably
hinging said document cover to said housing.

